

Mary Dean's CE Primary School

Talking Toolkit KS2



When I speak I should...

- make sure I know what I want to say;
- make sure I am speaking clearly and loud enough for everyone to hear;
- wait for everyone to show that they are listening;
- look at the people I am talking to;
- take turns and encourage other people to tell me what they think.



When I listen I should...

- show I am interested by sitting quietly and looking at the person talking;
- think about what others say and be ready to question, challenge, summarise and build on an idea;
- remember that everyone's opinion is valued;
- be polite and not laugh if someone makes a mistake;
- wait for the person to finish before responding. I never interrupt!